IQAC Meeting Minutes

Date: 02nd March 2024

Time: 12:00 PM to 02:30 PM

Venue: Meeting Room, Admin Block (RNTU)

The following members were present in the meeting-

Name	Designation	Signature
Professor Rajni Kant	Chairperson – IQAC	
Dr. Vijay Singh	Registrar	
Dr. Nitin Vats	Director- IQAC	
Dr. Sangeeta Jauhari	IQAC Coordinator & Pro. Vice-Chancellor	
Dr. Sanjeev Kumar Gupta	Dean Academic Affairs	
Dr. Rajeev Agrawal	MD. Ananya Packaging (Industrial Nominee)	
Mr. Amit Das	Manager HR Care Soft, Bhopal (Employer Nominee)	
Mr. Mahaveer Upadhyay	Member, Lions Club (Local Society Nominee)	
Mr. Sanjay Singh Rathore	Parent Nominee	
Mr. Shishir Sarathe	Alumni Nominee	
Mr. Akash Kumar	Student Nominee	
Mr. Sameer Choudhary	Deputy Registrar (Establishment)	
Mr. Anil Kumar Tiwari	Controller of Examination, RNTU	
Mr. Abhishek Shroti	Training & Placement Officer	

RABINDRANATH TAGORE UNIVERSITY RAISEN

Dr. Rakesh Khare	Chief Librarian	
Dr. H.D. Verma	Professor & Dean, Faculty of Agriculture	
Dr. Ravindra Pathak	Professor & Dean, Faculty of Commerce	
Dr. Purvee Bharadwaj	Associate Professor & Dean, Faculty of Science	
Dr. Kiran Mishra	Professor & Dean, Faculty of Education	
Dr. Neelesh Sharma	Professor & Dean, Faculty of Law	
Dr. Manisha Gupta	Professor & Principal, Faculty of Medical Science	
Dr. Preeti Shrivastava	Associate Professor & Dean, Faculty of Management	
Dr. Ruchi Mishra Tiwari	Professor & Dean, Faculty of Humanities & Liberal Arts	
Dr. Rajendra Gupta	Associate Professor, CS/IT & IQAC Secretariat Member	
Mr. Padmesh Chaturvedi	OSD to Chairmen	

The IQAC director welcomed the chairperson and other IQAC members and began the meeting with the chair's consent. The action taken report was presented at the meeting held on December 30th, 2023.

Below mentioned is the action taken report-

1.	**Planning and Execution for Shodh -Shikhar 2024**	Research and Development Cell	A comprehensive planning and initial execution strategy of Shodh -Shikhar 2024 has been served. Core framework has been established and responsibilities has been assigned.

RABINDRANATH TAGORE UNIVERSITY RAISEN

2.	**Planning for International Women's Day Celebration**	WDC & IQAC	Preparations for same week's International Women's Day celebration are complete. Awardees have been shortlisted, and invitations have been successfully mailed to all guests.
3.	**IIC activities review**	IIC	Sustained collaboration between the IIC and student teams is being ensured. Regular bi-weekly meetings have been established.

Below mentioned is the agenda with deliberation and action point-

S. No	Agenda	Deliberation	Action Point
1.	**Feedback Analysis**	Dr. Rajendra Gupta has opened the and shared that comprehensive feedback collected from employers, teacher, alumni, and students. Important information on academic programs, infrastructure, and support services was uncovered by the analysis.	IQAC will chalk out the strengths as well as particular areas in need of concentrated attention for ongoing quality improvement
2.	**Training and Placement Cell activities**	Mr. Abhishek Shroti has opened the agenda and shared the success of recent training initiatives, the variety of businesses that come to campus, and the placement rates overall. He also shared the ways to improve	The T&P will share a detailed proposal to IQAC for enhancing skill development programmes and also will explore for new

RABINDRANATH TAGORE UNIVERSITY RAISEN

		industry-academia ties while also addressed the challenges and opportunities in current job market.	industry collaborations, particularly in emerging sector.
3.	**Infrastructural Development**	Dr. Vijay Singh opened the agenda and had a discussion on the ongoing and proposed infrastructural development. A special focus of enhancing parking facilities in campus was drawn for supporting the long-term expansion of the organization while guaranteeing effective traffic flow, security, and convenience for all parties involved.	A detailed project plan for the comprehensive parking development will be developed soon.

At the end of the meeting, Dr. Sangeeta Jauhari presented a formal vote of thanks to all the meeting members for their valuable presence.

RABINDRANATH TAGORE UNIVERSITY RAISEN

RNTU Rabindranath TAGORE UNIVERSITY™

IQAC Meeting Minutes

Date: 08th June 2024

Time: 12:00 PM to 02:00 PM

Venue: Meeting Room, Admin Block (RNTU)

The following members were present in the meeting-

Name	Designation	Signature
Professor Rajni Kant	Chairperson – IQAC	
Dr. Vijay Singh	Registrar	
Dr. Nitin Vats	Director- IQAC	
Dr. Sangeeta Jauhari	IQAC Coordinator & Pro. Vice-Chancellor	
Dr. Sanjeev Kumar Gupta	Dean Academic Affairs	
Dr. Rajeev Agrawal	MD. Ananya Packaging (Industrial Nominee)	
Mr. Amit Das	Manager HR Care Soft, Bhopal (Employer Nominee)	
Mr. Mahaveer Upadhyay	Member, Lions Club (Local Society Nominee)	
Mr. Sanjay Singh Rathore	Parent Nominee	
Mr. Shishir Sarathe	Alumni Nominee	
Mr. Akash Kumar	Student Nominee	
Mr. Sameer Choudhary	Deputy Registrar (Establishment)	
Mr. Anil Kumar Tiwari	Controller of Examination, RNTU	
Mr. Abhishek Shroti	Training & Placement Officer	
Dr. Rakesh Khare	Chief Librarian	

RABINDRANATH TAGORE UNIVERSITY RAISEN

Dr. H.D. Verma	Professor & Dean, Faculty of Agriculture	
Dr. Ravindra Pathak	Professor & Dean, Faculty of Commerce	
Dr. Purvee Bharadwaj	Associate Professor & Dean, Faculty of Science	
Dr. Kiran Mishra	Professor & Dean, Faculty of Education	
Dr. Neelesh Sharma	Professor & Dean, Faculty of Law	
Dr. Manisha Gupta	Professor & Principal, Faculty of Medical Science	
Dr. Preeti Shrivastava	Associate Professor & Dean, Faculty of Management	
Dr. Ruchi Mishra Tiwari	Professor & Dean, Faculty of Humanities & Liberal Arts	
Dr. Rajendra Gupta	Associate Professor, CS/IT & IQAC Secretariat Member	
Mr. Padmesh Chaturvedi	OSD to Chairmen	

The meeting commenced with a warm welcome address by the Dr. Sangeeta Jauhari Pro. Vice- Chancellor and IQAC Coordinator emphasized the crucial role of the Internal Quality Assurance Cell (IQAC) in fostering institutional excellence. Hon'ble Vice-Chancellor, Professor Rajni Kant also extended a warm welcome to the nominated IQAC members. He highlighted the importance of continuous improvement and quality enhancement in all aspects of the university's functioning.

Before opening the formal agenda of the meeting, first issue of Biannual IQAC Newsletter was released in the benign presence of the chairperson and all the committee members.

RABINDRANATH TAGORE UNIVERSITY ★ RAISEN

Review of meeting held on 02nd March 2024.

Below mentioned table depicts the action taken report of the meeting held on 02nd March 2024.

S. No	Agenda	Responsible Authority	Action Taken
1.	Feedback Analysis	IQAC	A thorough analysis report has been distributed to all pertinent departments in order to develop workable plans for further development.
2.	Training and Placement activities	T &P	A plan to improve skill development programmes and establishment of new industry linkages is under progress..
3.	Infrastructural Development	Registrar Office	Preparation of detailed project plan for parking is in process.

With the due approval of chairperson 1st agenda open and then subsequent agenda were discussed-

S. No	Agenda	Deliberation	Action proposed
1.	Presentation on academic activities of the session 2023-24 and discussion on strategic plan.	• Dr. Sangeeta Jauhari, the IQAC coordinator, delivered a comprehensive presentation. The presentation provided a detailed overview of the university's academic progress of the academic	• Based on the strategic goals detailed strategic plan will be prepared and be shared with all the committee members for their valuable remarks. • Training and Placement Cell in association with all departments will work more continuously to support project based learning, internship and OJTs.

RABINDRANATH TAGORE UNIVERSITY RAISEN

		session 2023-24. Dr. Jauhari elaborated on various aspects of the academic field, supporting data and statistics. • To develop the strategic partnership Dr. Vijay Singh (Registrar) expressed that the university needs to strengthen the industry collaboration for real time project work with students to support their growth and knowledge. • Mr. Amit Das (Employer Nominee) specifically advocated for the integration of Artificial Intelligence (AI) and Machine Learning (ML) into teaching and learning methodologies. He suggested exploring the use of video recordings and other innovative techniques. The importance of promoting sports activities, such as	

RABINDRANATH TAGORE UNIVERSITY RAISEN

		swimming, was also addressed.	
2.	Discussion on NBA accreditation preparation	Dr. Sanjeev Kumar Gupta, Dean Academic Affairs, initiated the discussion on NBA accreditation preparation. He emphasized the significance of NBA accreditation. Especially in Engineering and Management discipline. He shared that Computer Science Engineering and Mechanical Engineering departments preparations are in the process for NBA accreditations.	Computer Science Engineering (CSE) and Mechanical Engineering (ME) will be preparing the first draft of NBA preparations as per the manual to evaluate the preparedness.
3.	Discussion on strengthening of consultancy, training and industrial relations	The discussion on strengthening consultancy, training, and industrial relations was jointly initiated by Dr. Sanjeev Kumar Gupta, Dean of Academics, and Mr. Abhishek Shroti, Training and Placement Officer. • Dr. Rajeev Agrawal (Industrial Nominee) given his valuable insight emphasized the need to strengthen the consultancy projects with local area industries.	• Research projects based on real time problems will be promoted among various faculty/departments. • Secondary survey should be plan by IQAC in collaboration with departments. To identify consultancy details requirements. Especially in Madhya Pradesh region. • Need to compile list of industries by extension visits industries having real time issues.

RABINDRANATH TAGORE UNIVERSITY RAISEN

		• Building trust with potential clients is crucial.	
4.	Discussion on student centric activities to enhance employability	The meeting focused on a new training program designed to boost students' employability. Mr. Abhishek Shroti announced a comprehensive training calendar for the academic year, emphasizing the development of soft skills. He invited committee members to contribute suggestions for further improvement. Akash Kumar (Student Nominee) highlighted the need for practical, skills-based tools to bridge the gap between theory and application. He also advocated for more smart classrooms and regular industry interactions to provide real-world exposure and upgrade basic student skills. Shishir Sarathe (Alumni Nominee) stressed improving the quality of student projects, focusing on real-world problem-solving. He also suggested	• Develop a structured program industry interface. • Evaluate the feasibility of expanding the use of smart classrooms and integrating relevant technology resources. • Pre-Post industry visit analysis.

RABINDRANATH TAGORE UNIVERSITY RAISEN

		exploring social media for educational content and industry engagement.	

Closing remarks by Hon'ble Vice- Chancellor - The meeting concluded with insightful closing remarks delivered by the Honorable Vice-Chancellor. The Vice-Chancellor expressed his sincere gratitude to all participants for their valuable contributions to the discussions. He specifically acknowledged the industrial nominee and employer nominee for their insightful perspectives from an industry standpoint. He assured the forum that the university will surely try to incorporate the suggestions given by forum and will continue to work towards quality sustenance. At the end Dr. Sangeeta Jauhari, IQAC Coordinator, proposed formal vote of thanks to all the members.

RABINDRANATH TAGORE UNIVERSITY RAISEN

RNTU Rabindranath TAGORE UNIVERSITY™

IQAC Meeting Minutes

Date: 30th December 2023

Time: 02:00 PM to 04:30 PM

Venue: Meeting Room, Admin Block (RNTU)

The following members were present in the meeting-

Name	Designation	Signature
Professor Rajni Kant	Chairperson – IQAC	
Dr. Vijay Singh	Registrar	
Dr. Nitin Vats	Director- IQAC	
Dr. Sangeeta Jauhari	IQAC Coordinator & Pro. Vice-Chancellor	
Dr. Sanjeev Kumar Gupta	Dean Academic Affairs	
Dr. Rajeev Agrawal	MD. Ananya Packaging (Industrial Nominee)	
Mr. Amit Das	Manager HR Care Soft, Bhopal (Employer Nominee)	
Mr. Mahaveer Upadhyay	Member, Lions Club (Local Society Nominee)	
Mr. Sanjay Singh Rathore	Parent Nominee	
Mr. Shishir Sarathe	Alumni Nominee	
Mr. Akash Kumar	Student Nominee	
Mr. Sameer Choudhary	Deputy Registrar (Establishment)	
Mr. Anil Kumar Tiwari	Controller of Examination, RNTU	

RABINDRANATH TAGORE UNIVERSITY RAISEN

Dr. Rakesh Khare	Chief Librarian	
Dr. H.D. Verma	Professor & Dean, Faculty of Agriculture	
Dr. Ravindra Pathak	Professor & Dean, Faculty of Commerce	
Dr. Purvee Bharadwaj	Associate Professor & Dean, Faculty of Science	
Dr. Kiran Mishra	Professor & Dean, Faculty of Education	
Dr. Neelesh Sharma	Professor & Dean, Faculty of Law	
Dr. Manisha Gupta	Professor & Principal, Faculty of Medical Science	
Dr. Preeti Shrivastava	Associate Professor & Dean, Faculty of Management	
Dr. Ruchi Mishra Tiwari	Professor & Dean, Faculty of Humanities & Liberal Arts	
Dr. Rajendra Gupta	Associate Professor, CS/IT & IQAC Secretariat Member	
Mr. Padmesh Chaturvedi	OSD to Chairmen	

The IQAC director welcomed the chairperson and other IQAC members and began the meeting with the chair's consent. The action taken report was presented at the meeting held on September 28th, 2023.

Below mentioned is the action taken report-

1.	Vishwarang 2023 execution	Vishwarang Secretariat	Vishwarang 2023 was a grand success, with over 50 countries' delegations and renowned artists participating to create cultural vibrancy. The key feature was the inaugural of the International Hindi Center.

RABINDRANATH TAGORE UNIVERSITY RAISEN

2.	Strengthen of research ecosystem	Research and Development Cell	Data preparation work is complete and ready for submission.
3.	Internal Academic Audit	Pro Vice - Chancellor	Academic audit was completed as per the planner.

Below mentioned is the agenda with deliberation and action point-

S. No	Agenda	Deliberation	Action Point
1.	Planning and Execution for Shodh- Shikhar 2024	Dr. Sanjeev Kumar Gupta, Dean Academics, opened the agenda and discussed about the core theme of the conference. The theme of the conference was finalized as, Progression from Developing to Developed India, – Viksit Bharat. Further he emphasized that this year team should focus on quality research paper and also good real time projects.	Date & schedule for call for paper should be released on university website. The core committee members should be finalized.
2.	Planning for International Women's Day Celebration	Dr. Manisha Gupta (Chairperson, Women Development Cell) shared	WDC, in collaboration with IQAC, will plan and organize the

RABINDRANATH TAGORE UNIVERSITY RAISEN

		her planning for international women's day celebration as mandate by UGC. Like every year this year the strategy is to recognize female faculty foor research/academic contributions and award senior female support staff for their contributions.	celebration, including faculty recognition and special award.
3.	IIC activities review	Dr. Sanjeev Kumar Gupta (IIC President) shared the activity details of IIC conducted in the session 2022-23. He shared the ranking secured by IIC this year is 3.5.	Ensure sustained collaboration between the IIC council and the student team to achieve desired outcomes.

At the end of the meeting, Dr. Sangeeta Jauhari (IQAC Coordinator) presented a formal Vote of Thanks to all the meeting members for their valuable presences.

RABINDRANATH TAGORE UNIVERSITY RAISEN

RNTU Rabindranath TAGORE UNIVERSITY™

IQAC Meeting Minutes

Date: 28th September 2023

Time: 02:00 PM to 04:30 PM

Venue: Meeting Room, Admin Block (RNTU)

The following members were present in the meeting-

Name	Designation	Signature
Professor Rajni Kant	Chairperson – IQAC	
Dr. Vijay Singh	Registrar	
Dr. Nitin Vats	Director- IQAC	
Dr. Sangeeta Jauhari	IQAC Coordinator & Pro. Vice-Chancellor	
Dr. Sanjeev Kumar Gupta	Dean Academic Affairs	
Dr. Rajeev Agrawal	MD. Ananya Packaging (Industrial Nominee)	
Mr. Amit Das	Manager HR Care Soft, Bhopal (Employer Nominee)	
Mr. Mahaveer Upadhyay	Member, Lions Club (Local Society Nominee)	
Mr. Sanjay Singh Rathore	Parent Nominee	
Mr. Shishir Sarathe	Alumni Nominee	
Mr. Akash Kumar	Student Nominee	
Mr. Sameer Choudhary	Deputy Registrar (Establishment)	
Mr. Anil Kumar Tiwari	Controller of Examination, RNTU	
Mr. Abhishek Shroti	Training & Placement Officer	

RABINDRANATH TAGORE UNIVERSITY RAISEN

Dr. Rakesh Khare	Chief Librarian	
Dr. H.D. Verma	Professor & Dean, Faculty of Agriculture	
Dr. Ravindra Pathak	Professor & Dean, Faculty of Commerce	
Dr. Purvee Bharadwaj	Associate Professor & Dean, Faculty of Science	
Dr. Kiran Mishra	Professor & Dean, Faculty of Education	
Dr. Neelesh Sharma	Professor & Dean, Faculty of Law	
Dr. Manisha Gupta	Professor & Principal, Faculty of Medical Science	
Dr. Preeti Shrivastava	Associate Professor & Dean, Faculty of Management	
Dr. Ruchi Mishra Tiwari	Professor & Dean, Faculty of Humanities & Liberal Arts	
Dr. Rajendra Gupta	Associate Professor, CS/IT & IQAC Secretariat Member	
Mr. Padmesh Chaturvedi	OSD to Chairmen	

IQAC director welcomed the chairperson IQAC and other IQAC members and initiated the meeting with due permission of the chair. The action taken report was presented at the meeting held on 13th May 2023.

Below mentioned table depicts the action taken report of the meeting held on 13th May 2023.

S. No	Particular	Responsible Authority	Action taken
1.	Curriculum Enhancement in	Dean Academics	Academic Council meeting approved the updated curriculum and the proposals.

RABINDRANATH TAGORE UNIVERSITY RAISEN

	alignment with NEP 2020		
2.	Presentation on the new framework of NAAC matrices	IQAC	IQAC developed a plan for conducting various academic and co-curricular activities as per the new NAAC mandate and shared with all departments.
3.	NBA Accreditation preparations	Dean Academic and IQAC	As per the discussion, Management and CSE department will do the planning for the NBA accreditation preparations.
4.	E-Content Development	DR (Academics)	Faculty members of different departments started e-content creation on AISECT learn platform.

Below mentioned is the agenda with deliberation and action points-

S. No	Agenda	Deliberations	Action Proposed
1.	Discussion on Vishwarang 2023 execution.	The co-director of Vishwarang, Dr. Siddharth Chaturvedi, announced that	It is recommended that all committee members draft an

RABINDRANATH TAGORE UNIVERSITY RAISEN

		continuing the legacy of Vishwarang this year 2023, it is scheduled during 21st to 24th December 2023. More than 50 countries delegates will participate. Work review is taken from the committee members for the effective implementation of the gala event.	action plan to ensure the seamless implementation of gala event.
2.	Strengthening of Research Ecosystem	In order to strengthen research ecosystem, Hon'ble VC suggested top constitute Board of Research Studies for scrutiny of Research proposals. Further he emphasized on the projects submission by each department in various external agencies of national repute.	A detailed meeting will be held with the faculty members of all departments with the director research.
3.	Discussion on Internal Academic Audit	To strengthen the academic quality, the institution as a whole, it is required to	Audit planner will be developed by IQAC coordinator

RABINDRANATH TAGORE UNIVERSITY RAISEN

		conduct internal academic audit on periodic basis. As discussed with meeting panel the academic audit should be conduct to review the overall academic activities of all UTDs.	for conducting the audit and will be shared with all Deans, for the proper execution of the same.

At the end of the meeting, Dr. Sangeeta Jauhari (IQAC Coordinator) presented a formal vote of thanks to all the meeting members for their valuable presences.

RABINDRANATH TAGORE UNIVERSITY RAISEN